



MURRUMBEENA PARK BOWLS CLUB INC.

FUNCTION CONDITIONS OF HIRE

Murrumbidgee Park Bowls Club Inc (MPBC) is available to hire for Corporate, Community and Private functions. These may include (but are not limited to) Barefoot Bowls functions, Weddings, Anniversary and Birthday celebrations, Trivia Nights, Dinner Dances, Training Workshops, etc. The Function Room (hall) has capacity for **150** seated guests or **290** people standing. There is a small stage and some PA equipment.

MPBC is a fully licensed venue. **BYO is not permitted.** We stock an extensive variety of beer, cider, wine and spirits at very competitive less than pub prices. If there is something specific that we do not generally stock, we can potentially source it for you for your function, and charge reasonable prices accordingly.

All underage children **MUST** be supervised by a parent or legal guardian at all times and must remain within the function area. Underage guests are not permitted to drink alcohol at any time and will be asked to leave if they are found to be doing so. We **DO NOT** accept 'teen' party bookings.

As we are a bowls club, you can expect to see members in the clubrooms during our usual opening times (which vary between Winter/Summer). As a general rule, we are open for members until 7pm on Fridays & Saturday. However if you have booked a function on a Fri/Sat you will generally be able to access the venue for any required setup/moving of furniture in the day/s leading up to your event. We can request our members to vacate the premises slightly earlier if required and on request.

We ask that you respect our property and the members/volunteers who work with you to make your function a success.

The bar closes at midnight, with last drinks called at 11.30pm. We ask that the premises be fully vacated by 12.30am.

The Hirer is fully liable for any damage to property during a function, or to any individual attending, entering or departing the event.

Decorations: are permitted but must be approved by function manager (balloons and streamers/banners/posters are acceptable decorations). No adhesive tape is to be used on any painted surface, however removable adhesives such as BluTak and 3M removable hooks, etc are permitted.

Entertainment: is permitted but must be approved by function manager.

Behaviour: Inappropriate behaviour will not be tolerated. MPBC reserves the right to finish any function early and eject any or all guests should it be deemed necessary.

Set up and cleaning: The organiser is responsible for the set-up and cleaning of the area booked, either at the conclusion of the event or at a later time that suits both parties. MPBC can arrange cleaning at an additional cost.

We ask that you respect our neighbours by **quietly leaving the premises.**



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HIRE COSTS

Function Room Hire Fees – either Bar or Hall area, or both (minimum 3 hours).

Members and Community Groups: \$50 per hour (Sunday Rate \$75 per hour)

Private and Corporate Functions: \$65 per hour (Sunday Rate \$100 per hour)

Permanent Bookings: \$20 per day/night (Not applicable Sunday)

Additional Costs

For functions requiring use of the bar and service of drinks, bar staff will be arranged at a cost of \$100 per bar person for the duration of the function. One bar person is required for a function of up to 30 guests. Larger groups will need additional bar staff. As a general guide:

Up to 30 people	1 bar staff
30 – 70 people	2 bar staff
Over 70 people	3 bar staff

Please note: MPBC reserves the right to decide on the number of additional staff required pending the function type and this may be determined at the time of the event.

Kitchen: If you are booking the venue exclusively use of the kitchen is included. At other times a fee of \$50 - \$100 is applicable (negotiable depending on requirements).

BBQ Hire Fee (self – catering): a flat \$75 charge applies. BBQ MUST be cleaned by the Hirer after use.

Cleaning: MPBC can arrange for cleaning after the function at a cost to the Hirer of \$50.

Security Deposit: A deposit of \$50 is required to secure the venue and function date. The deposit will then be deducted from the total booking cost at the conclusion of the event. The desposit will be forfeited should MPBC decide that additional cleaning of the venue is required on completion of your function. The Club has EFT facilities, and our preference is that any bar tab or balance of function costs be paid at the conclusion of your event by credit/debit card. You may choose to may a direct deposit for function costs prior to the event but if choosing this option the transfer must be completed 2 business days prior to your function to ensure the funds have been deposited into the Club's account.